 Hotel Reservation Form for 한국기계가공학회

**□ Room Guide**

|  |  |  |  |
| --- | --- | --- | --- |
| **Room Type** | **Bed configuration** | **Price(KRW)** | **Other** |
| Standard Twin Room(스탠다드 트윈) | 2 Single Bed | **90,000** | Check in : 15:00 ~Check out : ~ 11:00Breakfast time : 7:00-10:00**Breakfast for one : 17,500** |
| Deluxe Twin Room(디럭스 트윈) | 1 Double Bed+ 1 Single Bed | **100,000** |

**□ Reservation information**

|  |  |
| --- | --- |
| **Guest Name 성함** |  |
| **Phone number****연락처** |  | **E-mai****이메일** |  |
| **Breakfast Pax****조식 이용 인원** | **Rooms****객실 수량** | **Guests****인원** | **Check-in & out date****입실일 & 퇴실일** |  |
|  |  |  | **Number of nights****박수** |  |
| **Card number****& Expiration date** |  |

- 예약신청서를 작성 후 이메일 보내시면, **순차적으로 예약 확정 문자+이메일이 발송됩니다.**

(미수신 시 예약 확정이 불가합니다)

If you send me a reservation request by email, I will reply to you including the confirmation number

**□ 취소 규정 (cancellation Policy)**

- 체크인 14일전까지 무료 취소 및 변경 가능

- 체크인 10일전 30%, 7일전 50%, 6일전 또는 당일 및 노쇼 100% 수수료 부과

The guest can cancel or change a reservation free of charge until 14 days before arrival

A cancellation fee of 30% will be charged from 10 days prior, 50% from 7 days prior, and 100% for cancellations made 6 days prior, on the day of check-in, or in case of no-show.

□예약실 | Reservation | Best Western Jeju Hotel | Doryung-ro 27, Jeju-shi |

- Tel. 064-797-6000 | Fax. 064-797-6007

- **E-mail:** **rsvn@bestwesternjeju.com**